

Board of Works and Safety

February 17, 2026

6:00 P.M.

Minutes

Call to Order: Mayor Sam Craig

The Board of Public Works and Safety met on February 17, 2026, at StoneGate Arts & Education Center, 931 15th Street for Regular Meeting. Mayor Craig presided and called the meeting to order at 6:00 P.M.

Live Streaming VIA Facebook: www.facebook.com/Bedford.in.gov

VIA YOUTUBE: [https://www.youtube.com/@City of Bedford-812/streams](https://www.youtube.com/@CityofBedford-812/streams)

Members Present:

- Mayor Samuel Craig
- Judy Carlisle
- Charlene Hall

Reading of Minutes

January 20, 2026-Regular Meeting

- ❖ Judy Carlisle made the motion to approve the minutes,
- ❖ Charlene Hall seconded the motion.

All votes were in favor, No one opposed, Approved.

Old Business:

1. Tabled: Acceptance Of 2026 Fuel Bid -Brandon Woodward-Fleet and Facilities Director

- Brandon Woodward stated that the fuel bids were reviewed and the recommendation to the board is to accept the bid from Revers.
- The city automatically receives a fleet price from Marathon. Revers bid adds an additional ten cents off per gallon when purchased there.
- Mayor Craig clarified that all city employees using city owned vehicles are to purchase the gas from Revers.

- ❖ Charlene Hall made the motion to accept the Reveres gas bid,
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

New Business:

1. Request Acceptance Of Conflict-Of-Interest Disclosure Statements-Denise Henderson Director of Administrative Services

- David Flinn-Flinn Feed & Seed
- Adam Higgins-In Service LLC.
- Blake Wade-Range 88LLC (Wade Waypoint LLC)
- Denise Henderson presented three conflicts of interest disclosure statements for approval.

- ❖ Judy Carlisle made the motion to approve the statements as presented,
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

2. Request Approval And Acceptance Of TASC Safety Plan For 2026-John Hughes

- John Hughes stated that the TASC director is required to submit the safety plan each year. This year there is one change that must be approved by the board. On page 5, Melissa Deckard has been appointed Chief Safety Officer for the department.

- ❖ Charlene Hall made the motion to approve the safety plan as presented.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

3. Request Acceptance Of Retirement For Battalion Chief Jim Elkins-Fire Department-Chief Luke Pinnick

- Chief Pinnick informed the board of the retirement of Battalion Chief Jim Elkins from the Bedford Fire Department, effective February 17, 2026
- Battalion Chief Elkins has dedicated 31.5 years of faithful and honorable service to the department and the community. Throughout his career, he has demonstrated professionalism, leadership, and a strong commitment to public safety.

- We thank Battalion Chief Elkins for his many years of service and wish him the very best in his well-earned retirement.
- ❖ Judy Carlisle made the motion to approve the retirement of Battalion Chief Elkins.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

4. Request Approval of Promotion For Captain Neil Riley To Battalion Chief-Chief Luke Pinnick

- Chief Pinnick stated that due to the retirement of Battalion Chief Jay Faubion, the Fire Department respectfully requests approval from the board for the promotion of Neil Riley to the rank of Battalion Chief effective March 7, with a one-year probationary period.
- Captain Riley has over 30 years of dedicated service with the Bedford Fire Department. He has consistently demonstrated strong leadership, professionalism and commitment to the department and community .
- ❖ Charlene Hall made the motion to approve the promotion of Captain Riley to Battalion Chief.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

5. Request Approval Of Promotion For Lieutenant Justin Spires To Captain-Chief Luke Pinnick

- Chief Pinnick requested the board approval of the promotion of Justin Spires to the rank of Captain, effective March 7, with a one-year probationary period.
- Lieutenant Spires has over 22 years of dedicated service with the Bedford Fire Department. Throughout his career, he has demonstrated experience, reliability and a strong commitment to the department and the community.
- ❖ Judy Carlisle made the motion to approve the promotion of Lieutenant Spires to Captain.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

6. Request Approval of Promotion For Senior Firefighter Isaac Crane To Lieutenant-Chief Luke Pinnick.

- Chief Pinnick requested the board approval of the promotion of Isaac Crane to the rank of Lieutenant, effective March 7, with a one-year probationary period.

- Senior Firefighter Crane has demonstrated strong performance, dedication, and professionalism during his time with the department..
- ❖ Charlene Hall made the motion to approve the promotion of Senior Firefighter Crane to Lieutenant.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

7. Request Approval of Promotion For Firefighter Andrew Roberts To Senior Firefighter-Chief Luke Pinnick

- Chief Pinnick requested the board approval of the promotion of Andrew Roberts to the rank of Senior Firefighter, effective March 7, with a one-year probationary period.
- Firefighter Roberts has demonstrated strong performance, dedication, and professionalism during his time with the department.
- His performance and commitment have earned consideration for advancement within the department.
- ❖ Judy Carlisle made the motion to approve the promotion of Firefighter Roberts to Senior Firefighter .
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

8. Request Approval And Acceptance Of Minor Subdivision-2501 Washington Ave-Culley Chapman-Kevin Jones-Planning Commissioner

- Kevin Jones stated this is a request from Culley Chapman to do a minor subdivision of 2501 Washington Ave to divide the parcel into two parcels to allow for two homes to be constructed. The property is zoned R-3. One parcel will be 1.19 acres, and the second parcel will be .55 acres.
- On January 13, 2026, a preliminary hearing was held with the Planning Commission for the request. The request was approved and moved to a public hearing.
- Prior to the public hearing public notices were sent out to adjoining property owners and advertised.
- On February 10, 2026, a Public Hearing was held with the Planning Commission for the request. No member of the public was present to speak against the request, and no members of the public had expressed concern to the Bedford Planning Dept. prior to the meeting.
- The Commission approved the request sending it to the Board of Works.
- Mr. Jones asks the Board of Works to approve this minor subdivision.

- ❖ Charlene Hall made the motion to approve the request for a minor subdivision as requested.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

9. Request Approval And Acceptance Of Minor Subdivision-Adam Chastain and Kenneth And Aimee Martin-Northern Heights Minor Plat Lots 8 to 12 At Corner Of 6th & W Street-Kevin Jones-Planning Commissioner

- Kevin Jones stated this is a request from Adam Chastain and Kenneth and Amiee Martin (Mr. Chastain is purchasing the property) to do a minor subdivision of to divide the two parcels into three parcels. The property is zoned R-4
 - On January 13, 2026, a preliminary hearing was held with the Planning Commission for the request. The request was approved and moved to a public hearing.
 - Prior to the public hearing public notices were sent out to adjoining property owners and advertised.
 - On February 10, 2026, a Public Hearing was held with the Planning Commission for the request. No member of the public was present to speak against the request, and no members of the public had expressed concern to the Bedford Planning Dept. prior to the meeting.
 - The Commission approved the request sending it to the Board of Works.
 - Mr. Jones asks the Board of Works to approve this minor subdivision.
- ❖ Judy Carlisle made the motion to approve the minor subdivision as presented.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

10. Request Approval And Acceptance Of Quote For New Heater For Englewood Fire Station-2425 29th Street-Chief Luke Pinnick

- HFI-\$4,200
 - Gabhart Enterprises Inc-\$4,300
 - Bob Daugherty-\$4,700
 - Chief Pinnick requested the board's approval to replace the heater unit hanging in the truck bay of the Englewood Station, located at 2415 29th Street. Three quotes were obtained from three different contractors with the lowest for those being from HFI for \$4,200.
- ❖ Charlene Hall made the motion to approve the quote from HFI in the amount of \$4,200.
 - ❖ Judy Carlisle seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

11. Receiving And Opening Of Quotes; And Acceptance Of Quote For Filter Media Replacement-Filters Media Removal, Underdrain Inspection, Media Supply, and Installation Filter-Kyle Foddrill -Plant Superintendent

- Mr. Pittman opened the two sealed bids that were received for the project.
 - National Water Services-all processes total \$77,506.
 - Mitchell and Stark-all processes total \$117,650.
 - The bids were taken under advisement at the opening time in the meeting.
 - Kyle Foddrill came back at the end of the meeting and requested the board accept the lowest bid from National Water Services.
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- ❖ Judy Carlisle made the motion to approve the bid from National Water Services in the amount of \$77,506 for all processes advertised on bid specs.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

12. Request Approval And Acceptance Of Purchasing Items-Street Department-David Flinn-Street Commissioner

A. Truck-Quotes-Two (2) 2027 F650's

- Ruxer-\$65,401.50 X 2=\$130,803.00
 - Sternberg-\$65,472.68 X 2 = \$130,945.36
 - Andy Mohr-\$67,908.00 X 2 = \$135,816.00
 - David Flinn stated that he is requesting permission to purchase two new trucks for the department. They will piece together the truck parts at the department and save roughly \$40,000. He requested the board approve the lowest quote from Ruxer.
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- ❖ Judy Carlisle made the motion to approve the quote from Ruxer in the amount of \$130,803.00.
 - ❖ Charlene Hall seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

B. Snowplows And Spreaders-Quotes

- Clark Truck Equipment (NPPGOV ref#5704382)
 - 10' Henderson Plow-\$16,373.08 X 2= \$32,746.16
 - Henderson Spreader-\$31,775.20 X2=\$63,550.40
 - David Flinn stated that these quotes are from an approved government coop vendor.
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- ❖ Charlene Hall made the motion to approve the quotes from Clark Truck Equipment for the plows in the amount of \$32,746.16 and spreaders in the amount of \$63,550.40 .
 - ❖ Judy Carlisle seconded the motion.
 - ❖ *All votes were in favor, No one opposed, Approved.*

C. Truck Bed-Quotes

- Mid-States- 1 Flat Bed With Hoist
1-Dump Bed With Hoist-\$19,957.88
- Clark Truck Equipment-1 Flat Bed With Hoist
1-Dump Bed With Hoist-\$26,750.00
- ❖ Judy Carlisle made the motion to approve the quote from Mid-States for one flat bed and one dump bed for a total of \$19,957.88.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

D. PTO And Pump-Quote

- Force America-\$4,832.75 X 2= \$9,665.44
- Force America is the only vendor for this product.
- ❖ Charlene Hall made the motion to approve the quote from Force America in the amount of \$9,665.44.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

E. Hydraulic System Kits-Quote

- Force America-\$9,093.75 X 2= \$18,187.50
- Force America is the only vendor for this product.
- ❖ Judy Carlisle made the motion to approve the quote from Force America in the amount of \$18,187.50 .
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

13. Request Approval And Acceptance Of Bedford Office Supply Lease Agreement For Printers-Denise Henderson-

- Mayor's Office-\$259.93 per month
- Human Resource Office-\$212.35 Per Month
- Planning Office-\$157.20 Per Month
- Utilities-Purchasing their current copier -\$2,112.29.
- Denise Henderson stated that three copy machines at city hall have leases that have expired. The lease for the copier at the utility office has expired and they are requesting to buyout the copier and keep the one they have.
- ❖ Charlene Hall made the motion to approve the three copier leases and purchase the copier at the utility office .

- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

14. Request Authorization And Approval To Enter Into A Contract With JA Benefits-Manager And Supervisor Training Program-Denise Henderson

- Denise Henderson stated that although she is the HR person for the city, there is a need for a third party to train managers and supervisors on some HR processes. Risk management, FMLA, workers' compensation and other topics would be covered in the training.
- The training would be completed by JA Benefits-three-hour courses at \$1,500 for each training.
- ❖ Judy Carlisle made the motion to approve the contact with JA Benefits as presented.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

15. Request Approval And Acceptance Of Quotes For New Enclosed Trailer-Street Department-David Flinn

- Southern Indiana Trailer Sales LLC-\$8,500.00
- Spencer Trailers, Inc.-\$9,150.00
- Detrol Trailers-Bainbridge-\$11,725.00
- David Flinn stated that he obtained three quotes for an enclosed trailer to move the mowers for the city. The street department is taking over mowing parts of the city areas that were previously contracted out.
- Mr. Flinn recommended accepting the lowest quote from Southern Indiana Trailer Sales for \$8,500.
- ❖ Charlene Hall made the motion to approve the quote from Southern Indiana Trailer Sales in the amount of \$8,500.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

16. Request To Approve Crosswalk On Roadway And Signage On O Street Near 10th Street For Milwaukee Trail-Chief Terry Moore

- Chief Moore requested per Bedford Code 70.53, I am requesting board approval to install a crosswalk with appropriate signage at 10th and O Streets to help Milwaukee Trail users safely cross O Street. The trestle that went over O Street was removed last year.
- ❖ Judy Carlisle made the motion to approve the crosswalk.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

17. Approval to Sign Claims

- ❖ Charlene Hall made the motion to approve the claims.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

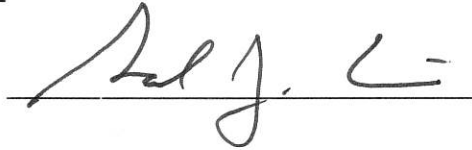
18. Discussion- None.

19. Adjourn

- ❖ Charlene Hall made the motion to adjourn,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

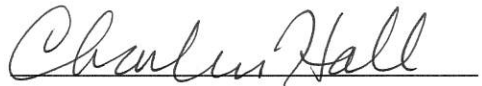
Board of Works & Safety 2026

- Samuel J. Craig, Mayor



- Judy Carlisle

- Charlene Hall



Attest: Billie Tumeay

